

Perry County Sheriff' Office
12 E. Water Street
Pinckneyville IL 62274
(618) 357-5212

Employment Application
Application Information

Notice to Applicant: We are equal opportunity employee and do not discriminate on the basis of an applicant's or employee's race, color, religion, sex, national origin, citizenship, age physical or mental disability or any other characteristic.

Personal Information (please print):

Name: _____ Social Security: _____ - _____ - _____
(Last) (First) (MI)
Address: _____ Date of Birth: _____
City: _____ State: _____ Zip: _____ Phone: _____

Position Information:

Position applied for: _____
Have you ever worked for this office? _____ if so, date(s): _____
Prior position(s): _____
Reason(s) for leaving: _____

Educational Information: (list from present to past)

School/Institution:	Major Area of Study:	Degree or Years completed:
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

Educational Achievements and/or Awards: _____

Would you accept Full-Time work? ____ Yes ____ No

Would you accept Part-Time? ____ Yes ____ No

On What date would you be available for work? _____

Military Information:

Have you ever served in the United States Military? ____ Yes ____ No

If yes, please describe duties: _____

If prior military, you must attach a copy of your DD 214.

Employment History: (List current information first)

Company Name: _____ Phone: _____

Contact Name: _____ Employed From _____ to _____

Address _____ Position: _____

Reason for leaving: _____

Company Name: _____ Phone: _____

Contact Name: _____ Employed From _____ to _____

Address _____ Position: _____

Reason for leaving: _____

Company Name: _____ Phone: _____

Contact Name: _____ Employed From _____ to _____

Address _____ Position: _____

Reason for leaving: _____

Company Name: _____ Phone: _____

Contact Name: _____ Employed From _____ to _____

Address _____ Position: _____

Reason for leaving: _____

Company Name: _____ Phone: _____

Contact Name: _____ Employed From _____ to _____

Address _____ Position: _____

Reason for leaving: _____

References:

Name:	Relationship to Applicant:	Phone:
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

Other Information:

Names of friends and/or relatives employed by this organization: _____

Position(s) held: _____

If you are eligible, are you interested in health insurance? _____ Yes _____ No

Emergency Contact information:

Name: _____	Relationship: _____	Phone: _____
Name: _____	Relationship: _____	Phone: _____

Acknowledgement (please read carefully)

I hereby certify that the information contained in this application form and in my attachments (hereafter made a part of this application) is true and correct to the best of my knowledge and agree to have any of the statements checked by the organization unless I have indicated to the contrary. I authorize the references listed above to provide the company and all information concerning my previous employment and any pertinent information that they may have. Further, I release all parties and persons from any and all liability for any damages that may result from furnishing such information to the company as well as from the use or disclosure of such information by the organization or any of its agents, employees, or representatives. I understand that any misrepresentation, falsification, or material omission of information on this application may result in my failure to receive an offer or, if I am hired, in my dismissal from employment. I further understand that a criminal background investigation will be conducted by the organization and hold the organization or its representatives harmless for such investigation.

Applicant's Signature

Date

Perry County Sheriff's Office

Employment Qualifications

Civilian (non-sworn) Positions

Contact the Sheriff's Office at 618-357-5212 for information regarding job openings. Applications are taken at any time and are kept on file pending relevant job openings.

Benefits include:

- Paid vacation
- Holidays
- Medical and dental insurance
- Life insurance
- Sick leave

Deputy Qualifications:

Below is a summary of requirements for Perry County Deputy Sheriff, along with other related information. For a complete and official statement of qualifications and regulations governing applications for Deputy call 618-357-5212.

Qualifications

- Be at least 21 years of age at the time application is received by the Sheriff; and
- Be a United States citizen; and
- Be, a resident of the Perry County, Illinois or become within 6 months from being appointed domiciled within the required residency boundaries maintain such domicile as a condition of appointment; and
- Hold a valid Illinois drivers license which has not been suspended or revoked, and maintain such as a condition of appointment; and
- Not have a domestic violence criminal conviction nor a dishonorable discharge (U.S. Army RE-4 separation classification or equivalent) from military service or felony conviction; and
- Pass a written examination, interviews, background investigation, and other screening and testing required by this office.
- Have a High School Diploma or General Educational Development (GED) Certificate; or higher.
- NOTE: Meeting all of the foregoing qualifications is not a guarantee of employment as a Deputy Sheriff, but only entitles the applicant to placement upon a list of candidates eligible to be considered for appointment as a Deputy Sheriff. All Deputy Sheriff Appointments are made by the Sheriff, not by a Commission. All newly appointed Deputy Sheriff's must serve a probationary period of 1 year from the date of appointment.

Corrections Qualifications:

Below is a summary of requirements for Perry County Correctional Officer, along with other related information. For a complete and official statement of qualifications and regulations governing applications for Corrections call 618-357-6931.

Qualifications

- Be at least 18 years of age at the time application is received by the Sheriff; and
- Be a United States citizen; and
- Be, a resident of the Perry County, Illinois or become within 6 months from being appointed domiciled within the required residency boundaries maintain such domicile as a condition of appointment; and
- Hold a valid Illinois drivers license which has not been suspended or revoked, and maintain such as a condition of appointment; and
- Not have a domestic violence criminal conviction nor a dishonorable discharge (U.S. Army RE-4 separation classification or equivalent) from military service or felony convictions; and
- Pass an oral interview, background investigation, and other screening and testing required by this office.
- Have a High School Diploma or General Educational Development (GED) Certificate; or higher.
- NOTE: Meeting all of the foregoing qualifications is not a guarantee of employment as a Correctional Officer, but only entitles the applicant to placement upon a list of candidates eligible to be considered for appointment as a Correctional Officer. All Correctional Officer appointments are made by the Sheriff, not by a Commission. All newly appointed Correctional Officers must serve a probationary period of 1 year from the date of appointment.